

## Frequently Asked Questions – Delivery Day Volunteers

Thank you SO MUCH for volunteering for this year's Basket Brigade!!!  
We are looking forward to DELIVERING THANKSGIVING to our local friends and neighbors with your help!!



***Be sure to use our hashtag of #DeliveringThanksgiving on social media!***

### What is the address for Delivery Day?

- Delivery Day is at: **Harper College, Wojcik Center: 1200 W. Algonquin Rd, Palatine, IL 60067**

### Where do I go to pick up the meals for delivery?

- Follow the Basket Brigade signs to the Wojcik Center entrance; we are starting to load vehicles with meals for delivery at 9am.
- **ONLY enter the college campus from West Algonquin Road!!!** Turn onto Barbara Barton Drive, turn left onto Kris Howard Drive, turn right onto Dick Kolze Lane to get to the Wojcik Center (follow the signs and see map below).

### Where do I go after I pick up the meals for delivery?

- Please follow the signs (see map below).
- Exit campus via Dick Kolze Lane to South Roselle Road (this will back up quickly).
- OR exit campus via Inner Ring Road, then Kris Howard Drive, exiting onto Euclid Avenue or Algonquin Road.
- **Please do not "line jump" – this is just rude, and we don't want road rage or hard feelings on such a wonderful day!**

### How do we check in?

You do not need tickets to enter. This year, we've utilized Zeffy to pre-register everyone and allow only a certain number of volunteers per shift. (Our past volunteers can attest to how busy and crowded it can get!)

### How should I dress?

Please dress in layers and wear comfortable shoes. It may be cold outside while delivering meals and we don't want you to freeze!

### What does the day look like?

- Busy and fun! Enter the campus and follow the signs to the Wojcik Center.
- You will be directed to a specific tent to pick up your meal(s) for delivery.
- Please make sure your trunk/back seat is cleaned out/has room for the meals you will be delivering.
- For safety reasons, kindly stay in your vehicle at all times.
- Let the Loading Volunteer know how many meal(s) you will be delivering (remember to save room for the turkeys)!
- Meal(s) will be loaded into your vehicle and delivery tickets will be handed to you; these are confidential.
- Exit the parking lot as directed; feel free to park in the parking lot off of Inner Ring Road to get situated if you need to. (All delivery tickets should be in easy delivery order.)
- **Watch the delivery instruction video here: <https://www.youtube.com/watch?v=wvsFT5NYhK8>**
- Feel free to return for more deliveries; we will keep sending drivers out until the Baskets are all delivered!
- Please feel free to stay and assist with clean up and tear down.

### Can I deliver to someone I know?

We kindly request that you do NOT deliver to anybody that you know. When you get your delivery tickets, please look through them to ensure that you do NOT know any of the recipients. This is to ensure the dignity of the recipient.

One of our Core Values as an organization is “*Deliveries with Dignity*,” so all aspects of the assembly and delivery process always need to focus on professionalism in presentation, confidentiality of the recipient and of the person nominating them. Our delivery is a “gift from a friend,” not charity. It is a hand up, not a handout.

### **My child is a Scout/Guide/Princess, will they get a patch?**

Yes! The first 150 Scouts / Guides / Princesses will receive an official Basket Brigade patch. Be sure to ASK for your patch, as we will not be giving them to every child that attends in order to make sure that we have enough for all our Scouts, Leaders, etc.

### **Volunteer Hours**

If you need someone to sign off on your volunteer hours, simply find any of our Committee and Board Members in bright orange shirts; we are happy to sign your paperwork.

### **Are you still accepting donations?**

We are always accepting donations. You may donate in person on Delivery Day, of course. If you would like to make a donation online, you may do so at: <https://www.zeffy.com/en-US/donation-form/basket-brigade-donations>

### **Other ways you can help throughout the year:**

- **Host an Event to Support Basket Brigade** – If your group or organization has an idea for a fundraiser that you would like to do, please reach out to us at [info@basketbrigade.net](mailto:info@basketbrigade.net) – every little bit helps. Some great examples of this are our annual Board Break-a-thon, bake sales, community events, organize a run for charity, or any other idea that you can think of, let us know, and we can work with you on getting some of our Committee and Board Members out to your event, promote it on our website, social media, etc.
- **Matching Gift Programs** – do you work for a company that offers a Matching Gift Program? Let us know, and we can help you brainstorm on ways to spread the word within your organization to maximize your impact and double your donations!
- **Facebook Fundraisers and Donate Your Birthday** – When you Create a Facebook Fundraiser, for your birthday, or any other time throughout the year, 96% of the donations go straight to Basket Brigade (this year, Facebook started keeping a small %). You can create a Fundraiser in a few easy steps with the link here. <https://www.facebook.com/fund/basketbrigadesuburbanchicago/>
- **Other Ways You Can Help** –
  - Attend our events, watch Facebook and Email for upcoming events.
  - Share our posts – spread the word, invite your friends to like our page, follow us, etc.
  - Join the Team – we are always looking for more people to join our Board and help us plan.

Thank you for your support of the Basket Brigade of Suburban Chicago and The Lorraine M. Walsh Memorial Foundation. We look forward to a fun and impactful day of giving!



Your Basket Brigade Board and Team Members

<http://www.basketbrigade.net/>

<https://www.facebook.com/basketbrigadesuburbanchicago/>

[info@basketbrigade.net](mailto:info@basketbrigade.net)

# SEE BELOW FOR MAPS



